

**BOARD OF SELECTMEN
MEETING MINUTES – July 14, 2014**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Jeff Amberson, Vice Chairman
Leslie Rutan, Clerk
William Pantazis
Jason Perreault

MEMBERS ABSENT: Dawn Rand, Chairman

*Pledge of Allegiance

APPROVAL OF MINUTES – JUNE 23, 2014 REGULAR MEETING

Selectman Pantazis moved the Board vote to approve the meeting minutes of the June 23, 2014 regular meeting as submitted; Selectman Rutan seconded the motion; all members voted in favor.

REPORTS

Jason Perreault

- Attended a recent meeting of the Board of Library Trustees.
- Attended a tour of the Iron Mountain facility prior to tonight's meeting.

William Pantazis

- No report.

Leslie Rutan, Clerk

- Expressed her concern with pedestrians not being able to safely use the crosswalks throughout Town, especially in the busier areas. Reminded drivers that it is illegal to not stop for a pedestrian who is within a crosswalk.
- Announced that the Shrewsbury Farmers Market will be open every Wednesday at Ski Ward from 3-6pm.
- Attended a tour of the Iron Mountain facility prior to tonight's meeting. Thanked Mr. Coderre and representatives from Iron Mountain for their efforts in successfully addressing the landscaping concerns expressed by the neighboring abutters.

Jeff Amberson, Vice Chairman

- Thanked Mr. Coderre and representatives from Iron Mountain for their efforts in successfully addressing the landscaping concerns expressed by the neighboring abutters.

John Coderre, Town Administrator

- No report.

PUBLIC COMMENTS

School Committee Member Patricia Kress thanked Selectman Rutan for publicly raising the issue of pedestrian safety when using crosswalks.

NEDP MEMORANDUM OF UNDERSTANDING

Mr. Coderre informed the Board that the annual Memorandum of Understanding between the Town and Extended Day Program, Inc. is for the continued use of office space and facilities at the Town Hall. The updated MOA provides for a 3% increase in payment to the Town from \$19,096 in FY14 to \$19,669 in FY15 to reflect increased costs associated with use of the space, as well as the shared Administrative Assistant position.

Selectman Rutan moved the Board vote to approve the FY15 Memorandum of Understanding between the Town and Northborough Extended Day Program, Inc. for the use of office space and facilities at the Town Hall and to authorize the Town Administrator to execute same; Selectman Perreault seconded the motion; all members voted in favor.

APPROVAL OF YEAR-END TRANSFERS

Mr. Coderre informed the Board that he anticipates closing the FY14 Budget in a positive manner with the exception of a deficit in the FY14 Snow & Ice Account. The total FY14 deficit in the Snow & Ice Account amounted to \$268,120. The Appropriations Committee voted to transfer \$150,000 from the Appropriations Reserve Fund and \$118,120 from the Health Insurance Account.

Mr. Coderre indicated that the intention of this action is fiscal prudence. By covering the Snow & Ice deficit within the current year appropriations, the need to adversely affect the tax-rate next year is reduced. He added that the ability to accommodate current year revenue shortfalls and this Snow & Ice related expenditure overage is a result of actions taken early on and throughout FY2014.

Mr. Coderre indicated that the \$118,120 transfer from the Health Insurance Account requires a vote from the Board of Selectmen as well.

Selectman Perreault moved the Board vote to approve a FY14 Year-End Transfer of \$118,120 from the Health Insurance Account to the Snow & Ice Account as requested by Town Administrator John Coderre; Selectman Rutan seconded the motion; all members voted in favor.

MEETING SCHEDULE FOR SEPTEMBER – DECEMBER

The Board agreed to set the following meeting schedule for the months September through December:

September 8 & 22

October 6 & 20

November 10 & 24

December 15

OTHER BUSINESS

None.

ADJOURNMENT

Selectman Pantazis moved the Board vote to adjourn; Selectman Rutan seconded the motion; all members voted in favor.

Meeting adjourned at 7:25p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. July 14, 2014 Meeting Agenda.
2. June 23, 2014 Meeting Minutes.
3. Information packet – MOA with NEDP.
4. Information packet – Year-End Transfers.
5. Memo – Meeting Schedule.